

Leesville High School
Classroom Maintenance and Repair Request

Teacher: _____ Room # _____ Date _____

- | | | |
|---|---------------------------|----------------------------------|
| _____ Broken Window | _____ Broken Window Latch | _____ Foreign Objects on Ceiling |
| _____ Repair Blinds | _____ Check Heating | _____ Repair Speaker |
| _____ Electrical Problems | _____ Gas Leak | _____ Need Light Bulbs |
| _____ Repair Ceiling Tile | _____ Clean Chalkboard | _____ Clean Door Window |
| _____ Leaky Ceiling | _____ Broken Door Knob | _____ Empty Trash Cans |
| _____ Broken Desks | _____ Check Cooling | _____ Sweep Floor |
| _____ Arrange Classroom | | _____ Dust Vertical Surfaces |
| _____ Clean Markings off of: ___ Desk ___ Floor ___ Walls | | |

Other: _____

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